



Circular No. OS/21/25-26

Date:04.09.25

NOTICE TO PARENTS IN RELATION TO LOC VERIFICATION AND COLLECTION OF EXAMINATION FEES OF CLASS X

All the Parents are hereby informed that the process of submission of List of Candidates appearing for CBSE Board Examination has begun. It is thus requested to all parents (either Mother or Father) to visit school along with their child for the verification of the data of their child in the LOC and payment of the Examination Fees. It is mandatory for all parents to verify the data properly so that the school can complete the remaining process.

Below is a Day and Time Schedule for the verification of LOC data along with Examination Fee to be deposited:

Date	Day	Class / Roll No.	Time to Visit	Examination Fee
06.09.2025	Saturday	X A (1-12)	7:30 AM- 8:00 AM	Total – 1920 1600 for 5 main subjects 320 for additional subject (IT)
06.09.2025	Saturday	X A (13-24)	8:15 AM- 8:45 AM	
06.09.2025	Saturday	X B (1-12)	7:30 AM- 8:00 AM	
06.09.2025	Saturday	X B (13-24)	8:15 AM- 8:45 AM	

Parents and students must bring necessary valid documents to verify their data so that correct data will be submitted. Change of any data later after verification is not possible. Please visit during the stipulated time only.

** Parents have to bring the following documents.

1. Aadhar card and Birth Certificate of Child
2. Aadhar Card of both parents

This is first verification stage, once the LOC will be finalized after verification, parents (both Mother and Father) and students will have to visit school a second time for putting their signatures on the Final List of LOC. The date regarding the same will be intimated later.

Looking forward for your cooperation.

Regards
Team Open Sky